

**4 Normanton Cottages, Empingham Road,
Normanton, LE15 8RW**

30 July 2022

Dear Edith Weston Parish Council,

Resignation as Clerk, Proper Officer and Responsible Financial Officer

It is with deepest regret that I write to inform you of my intention to terminate my contract as Edith Weston Parish Council Clerk, Proper Officer and Responsible Financial Officer.

Subject to paragraph 21.2 of my contract of employment I hereby give one months' written notice.

My last parish council meeting will be 25th July 2022 and following that date I will endeavour to remove any personal information from the computer and return all parish records and equipment to the parish council at a time and place to be agreed. Please be aware that I will be away from 29th to 31st July 2022 on a separate long standing work commitment.

I wish Edith Weston Parish Council all the very best for the future however, due to an unreconcilable clash of personalities and management style, I feel unable to my continue in office under current leadership.

Yours Sincerely

Catherine Gwilliam

CE Gwilliam

CC. Ken Bool, Gale Waller, Rutland County Council
Jake Atkinson, LRALC Chief Executive.

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Kind regards,

Cathie Gwilliam

Edith Weston Parish Council Clerk

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